

## **KANSAS CITY NEPALESE SOCIETY (KCNS) ELECTION 2025 PROGRAM DETAILS GUIDELINES**

At the request of the current KCNS Board, the Election Commission will conduct a fair and impartial election on Saturday, August 30, 2025, for the 2025–2027 term (24-month tenure). The election will take place at a location to be determined (TBD), from 10:00 AM to 5:00 PM.

Please find the guidelines as approved by the board:

### ***1. Candidacy:***

- a. As per KCNS By-Laws, for a person to file candidacy, one must be or become a member of KCNS by June 30 of the election year. However, for the candidacy for the post of President, one must be a general member of KCNS for at least one year.
- b. All interested candidates must nominate himself/herself for ONLY one position and candidacy must be submitted to the election committee via email ([info@kcnepali.org](mailto:info@kcnepali.org)). The positions that are up for election are:
  - i. President - 1
  - ii. Vice-President - 1
  - iii. Treasurer - 1
  - iv. General Secretary - 1
  - v. Secretary – 1
  - vi. Board Members – 6
- c. All candidates must be approved by the current KCNS board. KCNS board will determine the eligibility of the candidates based on the criteria defined in 1.a above. Once the candidate is approved by the board and the election committee is notified, the election committee will confirm the candidacy and notify the candidate by email.

- d. If there is ONLY one candidate for any position, no election is required for that position, and that candidate will be declared an *uncontested winner* for that position.
- e. If there are more than one candidate for a position, election will be held on the date, time, and place outlined below.
- f. There is a non-refundable fee for filing candidacy as below. This fee is refundable ONLY if a person filing candidacy is disqualified based on the eligibility criteria identified in 1.a above. Withdrawal by the candidate after filing the candidacy will not qualify for refund and fee will be utilized as donation to the KCNS's social activities. Candidates can pay a candidacy fee online by visiting KCNS website.

**<https://kcnepali.org/donate>**

Fee:

- i. President - \$100
- ii. Vice-President, Treasurer, General Secretary, Secretary - \$50
- iii. Board Members - \$30

## ***2. Voters Eligibility:***

- a. One must acquire KCNS membership by June 30 of the election year to be eligible to cast a vote in KCNS Election.
- b. KCNS members must be 18 years or older on Election Day.
- c. KCNS member must bring an original valid US government issued Photo identification (ID) to cast their vote.

## ***3. Casting of the Vote:***

- a. For voting, one should mark a CROSS ('X') or CHECK ('☒' ) sign within a rectangular box next to the name of a particular candidate. If the CROSS or CHECK mark is not within a rectangular box, it will be disqualified for that position but the votes casted correctly for remaining positions will still be considered as a valid.

Sample ballot showing correct way of voting:

President	Candidate-A	<input checked="" type="checkbox"/>	Candidate-B	<input type="checkbox"/>	Candidate-C	<input type="checkbox"/>
Vice President	Candidate-A	<input type="checkbox"/>	Candidate-B	<input type="checkbox"/>	Candidate-C	<input checked="" type="checkbox"/>

**OR**

President	Candidate-A	<input checked="" type="checkbox"/>	Candidate-B	<input type="checkbox"/>	Candidate-C	<input type="checkbox"/>
Vice President	Candidate-A	<input type="checkbox"/>	Candidate-B	<input type="checkbox"/>	Candidate-C	<input checked="" type="checkbox"/>

- b. If a vote is casted for more than one candidate for a particular position, the vote for that position will be considered as invalid. However, the votes casted correctly for other positions will still be valid.
- c. Vote counting will be conducted in a secured and confidential space where members of the election committee and one representative from each of the candidates will be present.
- d. Election committee holds the rights to make the final decision if there are any issues/complications regarding rules, regulations, or procedures. If necessary, some rules and guidelines may be added or modified.
- e. Candidates and/or their representatives are not allowed to campaign or indulge in campaigning activities within the premises of the election area on the 'Election Day'.
- f. Election committee holds the rights to make any corrections in case of human errors.

#### ***4. Election Calendar***

<b>SN</b>	<b>Activities</b>	<b>Date</b>
1	Voter list will be published online	Sat, Aug 9, 2025
2	Last date to claim any change on voter list.	Sun, Aug 10, 2025
3	Final voter list published online	Mon, Aug 11, 2025
4	Last date to submit self-nomination by candidates	Sun, Aug 17, 2025
5	Nomination made public to the KCNS community	Mon, Aug 18, 2025
6	Last day to claim ineligibility of candidates	Fri, Aug 22, 2025
7	Last day to self-withdraw candidacy	Sat, Aug 23, 2025
8	Final list of all candidates will be notified to the entire community:	Mon, Aug 25, 2025
9	Election Day	Sat, Aug 30, 2025 Time: 10:00 am - 12.00 pm 1:00 pm - 5:00pm (Central) <u>Venue:</u> TBD
10	Election result announcement	By Sun, Aug 31, 2025
11	New Executive Committee Swearing-In	At KCNS Annual Dashain Program, Date TBD

#### ***5. Election Committee:***

1. Prabhakar Chalise (Committee Chairperson)
2. Bidhya Basnet
3. Baidya Nath Sah

Email for all correspondence to: [info@kcnepali.org](mailto:info@kcnepali.org)