



GUIDELINES FOR KANSAS CITY NEPALESE SOCIETY (KCNS) ELECTION 2019

As per the authorization and request of the current KCNS Board, this Election Commission will hold a fair, impartial election in a healthy environment on Saturday, September 21, 2019, at Lenexa Senior Center at 13425 Walnut Street, Lenexa, KS 66215 from 10:00 am to 5:00 pm.

Please find the guidelines as approved by the board:

1. Candidacy:

- a. As per KCNS By-Laws Article: V 8, for a person to file candidacy, one must be or become a member of KCNS 30 days prior to the election date. However, for the candidacy of the post of President, one must be a general member of KCNS for at least 90 days.
- b. All interested candidates must nominate himself/herself for ONLY one position and candidacy must be submitted to the Election Committee via email (info@kcnepali.info). The positions that are up for election are:
 - i. President - 1
 - ii. Vice-President - 1
 - iii. Treasurer - 1
 - iv. General Secretary - 1
 - v. Secretary - 1
 - vi. Board Members - 6
- c. All candidates must be approved by the current KCNS board who will validate based on the eligibility criteria identified in **1.a** above. Once the candidate is approved by the board and the election committee is notified, it will confirm the candidacy and notify the candidate by email.
- d. No election will be held if there is ONLY one candidate for any position and candidate will be declared an uncontested winner for that position.
- e. If there are more than one candidates for a position, the election will be held on the date, time, and place outlined below.
- f. There is a non-refundable fee for filing candidacy as below. This fee is refundable ONLY if a person filing candidacy is disqualified based on the eligibility criteria identified in 1.a above. Withdrawal by the candidate after filing the candidacy will not qualify for refund and fee will be utilized as a donation to the KCNS' s social activities. Candidate can pay candidacy fee online payment visiting KCNS website.



GUIDELINES FOR KANSAS CITY NEPALESE SOCIETY (KCNS) ELECTION 2019

Fee:

- i. President - \$50
- ii. Vice-President, Treasurer, General Secretary, Secretary - \$30
- iii. Board Members - \$20

2. Voters Eligibility:

- a. One must acquire KCNS membership twenty-one (21) days before the announced Election Date to be eligible to cast a vote in KCNS Election.
- b. KCNS member must be 18 years or older on election day.
- c. KCNS member must bring with them an original valid US government issued Photo identification (ID) to cast their vote.

3. The casting of the Vote:

- a. For voting, one should mark a CROSS ('X') sign on the box next to the name of a particular candidate for each position. Anything else will disqualify the vote for that position. The votes cast correctly for other positions will still be valid.

Sample ballot showing the correct way of voting:

President	Candidate-A <input checked="" type="checkbox"/>	Candidate-B <input type="checkbox"/>	Candidate-C <input type="checkbox"/>
Vice President	Candidate-A <input type="checkbox"/>	Candidate-B <input type="checkbox"/>	Candidate-C <input checked="" type="checkbox"/>

- b. If a vote is cast for more than one candidates for a particular position, the vote for that position will be considered as invalid, however, the votes cast correctly for other positions will still be valid.
- c. Vote counting will be conducted in a secure and confidential space where members of the Election Committee and one representative from each of the candidates will be present.
- d. Only the election committee holds the rights to make the final decision if any issue/complication arises regarding the election procedure, rules, and regulations. If necessary, some rules and guidelines may be added or modified.



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- e. Candidates and/or their representatives are not allowed to campaign or indulge in campaigning activities within the premises of the election area on the 'Election Day' .
- f. Election Commission encourages everyone to renew his/her membership or acquire a new membership of KCNS to elect a new effective and dynamic executive board.

Election Calendar

SN	Activities	Date
1	Last date to register for KCNS membership for voting eligibility:	August 31, 2019, Saturday
2	Last date to register for KCNS membership for those wishing to be a candidate (except President):	August 22, 2019, Thursday
3	Calls for nomination Start date:	August 21, 2019, Wednesday
4	Last date to submit Nomination by candidates:	September 07, 2019, Saturday
5	Nomination made public to the KCNS community (First List)	September 09, 2019, Monday
6	Last day to self-withdraw candidacy:	September 14, 2019, Saturday
7	Voter list will be published online:	September 15, 2019, Sunday
8	The final list of all candidates notified to the entire community:	September 16, 2019, Monday
9	Election Day:	September 21, 2019, Saturday Time: 10:00 am - 12.00 pm 01:00 pm - 05:00pm (CST) Venue: Lenexa Senior Center at 13425 Walnut Street, Lenexa, KS 66215
10	Election result announcement:	Sunday, September 22, 2019
11	New Executive Committee Swearing-In	Saturday, October 05, 2019 at KCNS Annual Dashain Program

Election Committee:

1. Subodh Adhikari (Committee Chair)
2. Prabin Adhikari
3. Baikuntha Acharya

Email for all correspondence to info@kcnepali.info