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Description automatically generatedKCNS Board Meeting Minutes

**Date:** 9/23/2023, Saturday at 11:00 AM

**Meeting Type:** Virtual (Zoom)

**Facilitator:** Kumar Gaurab – General Secretary

**Attendees:**

KCNS Committee

Dinesh Gurung (President), Kuber Dahal (VP), Kumar Gaurab (General Secretary), Rajen Rai (Treasure), Srijana Uprety (Member), Sanjeev Pathak (Member), Nibesh Amatya (Member), Anita Shrestha (Member), Kalpana Tamang (Member)

KCNS Advisors

Dr. Rajan Pant

Subhodh Adhikari

**Objective:** KCNS Gyanu Rana Live Concert & Dashain Event Planning and Work Divisions

**Meeting notes:**

Gyanu Rana Live Concert:

* Gyanu Rana Live Concert logistics & planning discussion
* Event date: October 7th, 2023, Saturday
* Time: Between 4-9 PM for 2-3 hours
* Venue: Fontainebleau Clubhouse, Overland Park, KS
* Plan for welcoming her and gift (Welcome with flower bouquet and pashmina (if possible) on the stage, Present Plaque by KCNS after the event)
* Hire sound engineer for the event
* Local food vendor within KCNS community will be providing food service on the event day.
* Food vendor will be donating/paying $100 to KCNS for putting the food stall/selling food.
* Volunteers needed clubhouse setup and closing activities including cleaning
* Volunteer work on event day is must for KCNS active executive committee members. In case of any availability issues due to other prior commitments/plans, should be notified to the KCNS Ex-Com group ahead of the event day.

Dashain 2023:

* Dashain event date: October 21st,2023, Saturday
* Venue: Kaw Prairie Community Church, 9421 Meadow View Dr, Lenexa, KS 66227
* Potential Artist for the event– Krishna Kafle
* Ticket price decided: Regular: $25, International Students: $20, Kids >10 -13 years: $15, Kids <10 >63 Free, Non-member $35 (Note in the ticket: Be member and save $5)

**Action items:**

Dinesh Gurung:

* Contact venue management and confirm for event time change (planning should be from 5-7 PM) – Gyanu Rana live concert
* Change time in the flyer and repost fb post upon Clubhouse time change request confirmation – Gyanu Rana Live Concert
* Follow up with Sound engineer and book him/her for the event, $/hour for the service – Gyanu Rana Live Concert
* Create flyer for Dashain event with date, time, venue and ticket prices as discussed in the meeting – Dashain Event 2023
* After final flyer reviews by the KCNS group members, post in social media (Facebook page & group) and KCNS Website - Dashain Event 2023
* Create tickets for purchase and share link on social media and KCNS Website – Dashain Event 2023

Kuber Dahal:

* Help setup the hall on the event date – Gyanu Rana Live Concert
* Reach out to community people for volunteers for the event day – Gyanu Rana Live Concert
* Confirmed for volunteer work – Gyanu Rana Live Concert

Kumar Gaurab:

* Design and place an order for KCNS appreciation plaque for Ms. Gyanu Rana – Gyanu Rana Live Concert
* Confirmed for volunteer work – Gyanu Rana Live Concert
* Start planning/designing awards, medals and trophies for KCNS Indoor Sports Event 2023 winners should be distributed to players on Dashain event – Dashain Event 2023

Nibesh Amatya:

* Volunteer with sound systems setup for the event – Gyanu Rana Live Concert

Subodha Adhikari:

* Buy a nice flower bouquet for Ms. Gyanu Rana to welcome her on the stage – Gyanu Rana Live Concert

Anita Shreshta:

* Arrange/buy Pashmina for Ms. Gyanu Rana – Gyanu Rana Live Concert

Dr. Rajan Pant:

* Find more details/finalize deal with artist (Krishana Kafle) and share with the team – Dashain Event 2023

Sanjeev Pathak:

* Confirmed for volunteer work – Gyanu Rana Live Concert